

Guideline 86.

280 FAILURE TO PAY LIBRARY CHARGES

Failure to pay library charges may result in any of the following actions:

1. Revocation of borrowing privileges.
2. Holds being placed on file at the Registrar's Office on all borrowers' records.
3. Withholding of payroll for University employees.
4. Withholding of financial aid funds.
5. Referral to the University Controller for further action.

290 SCHEDULE OF FINES AND FEES

1. All materials except Reserve and Reference and recalled materials.
 - A. Fines accrue at the rate of 25 cents per item per day.
 - B. The maximum fine can go up to \$20.00 per item.
2. Reserve and Reference Materials.
 - A. Fines accrue at the rate of 25 cents per item per each hour that the library is open.
 - B. The maximum fine can go up to \$20.00 per item.
3. Recalled Materials.
 - A. Fines accrue at the rate of \$1.00 per item per day.
 - B. The maximum fine can go up to \$20.00 per item.
4. In addition to replacement charges for lost items, a \$5.00 non-refundable billing fee will be charged for each item when replacement charges are billed. The processing fee for materials lost through Interlibrary Loan will be a minimum of \$15.00 per item.
5. If the actual cost or replacement cost for an item cannot be determined, a minimum replacement charge of \$20.00 per item will be assigned.