

# Laptop Loan Agreement

**Please read carefully and initial next to each statement.**

\_\_\_\_\_ I agree to accept responsibility for any damages, loss/theft, overdue fines or other fees incurred with borrowing laptop computers, chargers, bags or other accessories from the Leonard H. Axe Library.

\_\_\_\_\_ In checking out this laptop and any accessories I understand that I may have to pay up to \$2000 in damages to cover replacement costs and/or repair fees.

\_\_\_\_\_ I agree to return the laptop and any accessory items to the Axe Library on or before the due date that the library gives me.

\_\_\_\_\_ I understand that laptop renewals are not allowed.

\_\_\_\_\_ I understand that the laptop and any accessories must be hand-carried to the 1<sup>st</sup> floor Service desk for return during regular business hours. I will not place the laptop or any accessories into the outside book drop.

\_\_\_\_\_ I understand that an equipment hold will be placed on my GUS Academic account at PSU until the laptop is returned to the library

\_\_\_\_\_ I understand that I must be an enrolled student of Pittsburg State University to qualify for the loan of a laptop. Enrollment will be verified upon request for the loan of a laptop. I understand that if I drop out of classes I must immediately return the equipment to the library.

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Please fill out every line completely and legibly.

Date: \_\_\_\_\_

Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_

GUS ID#: \_\_\_\_\_

Signature \_\_\_\_\_